



IAPSM

Indian Association of
Preventive & Social Medicine

Terms and Conditions for granting affiliation to various state/zonal level journals

Indian Journal of Community Medicine (IJCM) is the official organ of Indian Association Preventive & Social Medicine (IAPSM) and works to promote and disseminate the research done in the area of public health. However, it publishes only 4 issues in a year and can accommodate only 40 – 45 articles per year that also includes editorial and CME which are often by invitation. IJCM gets more than 400 articles per year and could accommodate around 40 articles in a year resulting in to long waiting period after acceptance. Number of articles per issue or number of issues per year cannot be increased due to the increase in the cost and the fear of diluting its quality which may jeopardize its rating/ indexing. Also, Community Medicine is a multidisciplinary subject and having many sub specialities like maternal health, child health, Adolescent health, Infectious diseases, Non-Communicable Diseases etc which require special journal. In view of this and also to facilitate the publication of junior faculties, as mandated by MCI for promotions etc., it was resolved by General Body in its meeting during 44th Annual Conference at Kolkata on 11th February 2017 there is a need for more than one journals by IAPSM.

Resolution

“GBM accepted to the publication of additional journal as CM subject has many sub-specialities. As per the MCI norms, for promotion, articles are required to be published in indexed journal of Association, and current journal of IJCM alone is not sufficient to fulfil expectation of publishing articles of IAPSM members, hence there is need for additional journal. IJCM shall remain as only official journal of IAPSM while other journals will be the Journal of IAPSM. It was stressed that quality of journal (newer) has to be ensured. It was decided that existing journal published by state chapters may be adopted with quality scrutiny as well as time to time monitoring by the Committee under CE (IJCM). Also, it is decided that committee shall develop the criteria and quality checklist for such journals which are to be run by zonal/ state chapters.”

In pursuance of above resolution following actions are proposed for affiliation of journal by state/zonal chapter and ensure quality of journal as directed by the GBM. In order to ensure the quality these journals, they need to be officially affiliated with IAPSM and IJCM.

1. Interested state/zonal chapter must apply to Chief Editor, IJCM with all necessary supportive documents under the intimation of Secretary General IAPSM.
2. Chief Editor, along with its committee member will scrutinize the application on merit basis by use of quality check list and recommend to Secretary General for the further action.
3. The application for affiliation must include a statement that the journal is being run by a recognized State/Zonal chapter, to be signed by the Secretary of that chapter. It also must include details of article processing & submission charges, and copies of the last four issues

of Journal. Application must also include an undertaking signed by the Secretary of concerned state/zonal chapter and Chief editor of the approved journal has to submitted.

4. On acceptance of application, affiliation will be granted, initially for 3 YEARS only.
5. After the affiliation is granted by a communication from Secretary General journal will be entitled to use the logo of National IAPSM along with a statement "A journal of Indian Association of Preventive and Social medicine (IAPSM) managed by (Name of the zonal / state chapter)" on the front page. However, they can display their zonal/state chapter logo.
6. IAPSM will be giving link of the affiliated journal on its website and include it under the heading "Journals published by IAPSM" on its website and official document wherever it is suitable.
7. The affiliation to begin with, will be for 3 years to be renewed thereafter for another term of 3 years after mandatory quality review by the Committee
8. During the period of affiliation, they will have to submit the print copy of the journal regularly to the office of IJCM.
9. The journal shall maintain its quality, failing which the affiliation will be cancelled with a 3-month notice.
10. Journal has to share the list of the members of editorial board and minimum 60 percent of its members must be from outside the chapter.
11. Once affiliation, registration and processing fees can be decided/revised only after consultation with CE-IJCM & SG-IAPSM.
12. Affiliation fees will be charged Rs. 25,000/- per issue or any other amount deemed fit in mutual consultation (mutually agreed upon) with CE-IJCM, SG-IAPSM. It cannot be less than Rs. 10,000/- in any case. It will be credited in advance to the account of IAPSM. If journal asks for lower affiliation fee, it has to provide for the justification.
13. Committee will be concurrently monitoring the quality of the published articles and compliance of the terms and conditions for affiliation. In case of poor quality or breach of any terms and condition, it can issue notice to Secretary of the concerned state/zonal chapter. Failure to comply to it, Committee can recommend Secretary General for cancellation of affiliation. On the adverse recommendation by Committee said journal will cease to be the journal of IAPSM with immediate effect once letter is issued by Secretary General.
14. Once the affiliation is cancelled concerned state/ zonal chapter can reapply after a period of minimum one year and has to go through the all mandatory procedures for scrutiny and approval.

Dr Pradeep Kumar
Chief Editor, IJCM

(prepared in consultation/ approval with President and Secretary General on 6th June 2017 in pursuance of the decision taken as per the agenda item no 10 contained in the minutes of the meeting of governing council held on 22 April 2017 held at IIPH Gandhinagar,)



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Undertaking

We, under signed, ([name of Secretary of State/zonal Chapter](#)), secretary of ([name of the Chapter](#)) and ([Name of Chief editor and name of concerned Journal](#)), hereby give assurance that if our journal is affiliated with IAPSM, we will follow all the Terms and Conditions decided by the Committee of IAPSM and revised from time to time. We will select the articles with stringent peer review process to ensure quality of the article will strive hard to maintain it as per the national standards. We know that failing to maintain the quality or breaching of any of the terms & condition affiliation is liable to cancellation of affiliation.

Name and Signature

Secretary of State/zonal chapter

Name and Signature

Chief editor, Applying Journal