

# Indian Association of Preventive & Social Medicine (IAPSM) Centre for Community Medicine ( CCM) All India Institute of Medical Sciences New Delhi – 110 029

25 January, 2008

#### Minutes of the Governing Council of IAPSM meeting held on 23 January, 2008 and of the General Council of IAPSM held on 24 January, 2008

A meeting of the Governing Council of IAPSM was held on 23 January 2008 at 3-00 PM at JIPMER, Puducherry during the 35<sup>th</sup> Annual National Conference of IAPSM. The meeting of the General Council was held on 24 January, 2008 at JIPMER, Puducherry at 4-00 PM.

## GOVERNING COUNCIL MEETING on 23 January 2008:

#### The following members attended the Governing Council:

1. Dr. C.S. Pandav (President)

Chaired the meeting

2. Dr. Suneela Garg (Vice-President)

3. Dr. Bir Singh (Secretary General)

4. Dr. T.S.R. Sai (Immediate Past President)

5. Dr. V.K. Srivastava (President, UP, & Uttarakand Chapter)

6. Dr. R.M. Tripathy (President, Orissa Chapter)

7. Dr. Shamim Haider (GC Member)

8. Dr. Saudan Singh (GC Member)

9. Dr. Shiv K. Pundkar (GC Member)

10. Dr. Rashmi Singh (President, Bihar Chapter)

11. Dr. Anil Goswami (Treasurer)

12. Dr. Amarjeet Singh (Special Invitee of IJCM in place of Dr. Rajesh Kumar)

Dr. Surya Bali (*G.C., Member*); Dr. D.R. Gaur (*G.C.Member*); Dr. R.B. Jain (*G.C.Member*); Dr. Sanjay Dixit (*G.C. Member*); Dr. B.S. Deswal (*G.C. Member*); Dr. J. Ravi Kumar (*G.C. Member*); Dr. R. Meera (*G.C. Member*) and Dr. B. Mohapatra & Presidents of other State Chapters could not attend the meeting.

### • GENERAL COUNCIL MEETING on 24 January 2008:

The General Council meeting was chaired by the President, IAPSM and was attended by the required quorum of the members of IAPSM. Attendance was recorded in a separate register. The Secretary General and Vice-President were also on the dais.

It was clarified that because of delay in shifting of Head Office from PGI Chandigarh due to various reasons, the Head Office at Centre for Community Medicine, AIIMS could start functioning only from mid-August, 2007. Hence, the report pertains only for a period of about 5 months. The CCM is streamlining various aspects of functioning of the Head Office. The IJCM Head Office continues to be at PGI, Chandigarh.

The following agenda items were taken up in the Governing Council meeting and were brought to the General Council meeting. Final status and decisions of the General Council on the items taken up by the Governing Council are indicated against each item below:

· Agenda 1:

Agenda / Issue:	Minutes of the meeting of General Council held at AHMS in February 2007
Governing Council Discussions/Decisions	Action Taken Report (ATR) on the minutes of the General council held in February 2007 was presented. Approved
General Council Discussions/Decisions	Approved
Action/ Responsibility	Head Office

· Agenda 2:

Agenda / Issue:	Appreciation for contribution of PGI Chandigarh towards operating the Head Office of IAPSM for the period 2004-07.
Governing Council Discussions/Decisions	It was appreciated and put on record Thanks conveyed to Dr.Rajesh Kumar and his team from the dais.
General Council Discussions/Decisions	Accepted
Action/ Responsibility	Head Office

· Agenda 3:

Agenda / Issue:	IAPSM Annual Report for the year 2007-2008
Governing Council Discussions/Decisions	The salient points of the Report presented to the Governing Council. These are enumerated and discussed in the following agenda items. Report accepted.
General Council Discussions/Decisions	Approved
Action/ Responsibility	Head Office

· Agenda 4:

Agenda / Issue;	IJCM Annual Report for the year 2007-2008.
Governing Council Discussions/Decisions	Accepted
General Council Discussions/Decisions	Approved
Action/ Responsibility	Head Office of IJCM

· Agenda 5:

Agenda / Issue:	Audited Report of accounts of IAPSM & IJCM for 2006-2007 presented by Dr. Amarjeet Singh on behalf of Dr. R.Kumar (Secy General for 2006-2007).
Governing Council Discussions/Decisions	It was approved.
General Council Discussions/Decisions	Approved
Action/ Responsibility	Head Office

· Agenda 6:

Agenda / Issue:	Involvement of IAPSM in various policy making bodies.
Governing Council Discussions/Decisions	Secretary General informed that letters have been written by HO to Secretaries of Ministries of Health & FW; Education; Women & Child Development; D.G. of NACO; and Director of NVBDCP of Govt. of India to keep the IAPSM in all important decision making bodies of their departments. Approved
General Council Discussions/Decisions	This move was appreciated. Secretary General's appeal to Dr. Anbumani Ramdoss during the inaugural function of the 35 <sup>th</sup> National Conference of IAPSM on 24 <sup>th</sup> January, 2008 for putting the specialty of Public Health at the centre for health initiatives; for according suitable status to public health specialists due to

Action/ Responsibility	Head Office; Sub-Committee as above
	Welfare, Govt. of India.  On the suggestion of Dr Neeraj Bedi, it was also decided that a Sub-Committee of IAPSM be constituted to frame a Charter of Demands to be submitted to MOHFW, Govt. of India and to discuss career development opportunities for young Public health professionals. The Sub-Committee constituted was as under: Dr. Sunder Lal (Chairman); Dr. Amarjeet Singh, Dr. Neeraj Bedi; Dr. B.M.S. Vashist; and Dr. Sumeet Malhotra.
	them; and for implementing long overdue Indian Health/ Medical Services was also applauded.  It was resolved to continue to pursue the same with Ministry of Health & Family

• Agenda 7:

Agenda / Issue:	RCH Grant from MOHFW, Govt. of India
Governing Council Discussions/Decisions	Ministry of Health & Family Welfare had sanctioned a grant of Rs.5.0. Lakhs for strengthening epidemiological and managerial skills in RCH for faculty of Community Medicine. This grant will be utilized during the year 2007-2008 for holding a Training of Trainers program for members of IAPSM. Dr.B.S. Garg, Chairman of the RCH Committee of IAPSM will coordinate this activity with Head Office of IAPSM.
General Council Discussions/Decisions	Approved.
Action/ Responsibility	Dr. B.S. Garg and Head Office

· Agenda 8:

Agenda / Issue:	State Chapters of IAPSM
Governing Council Discussions/Decisions	Secretary General informed that State Chapters in 13 states & UTs were functional. State share from the interest on IAPSM Reserve Fund (1/5) would be sent to them in April 2008 after the financial year ends. This would be the usual practice henceforth. All state chapters receiving such a share from the Head Office were requested to send their annual report of activities as well as the audited accounts.
General Council Discussions/Decisions	Approved
Action/ Responsibility	State Chapters ; & Head Office

· Agenda 9:

Agenda / Issue:	IAPSM Ford Foundation Grant Account
Governing Council Discussions/Decisions	It was informed that as the Head Office of IAPSM has now been shifted to New Delhi, the issue of transferring the IAPSM Ford Foundation Grant account at New Delhi to the main IAPSM would be taken up in the next financial year (2008-2009). The Governing Council approved this.
General Council Discussions/Decisions	It should be done as early as possible. Dr. Bir Singh as permanent nominee of C.C.M., AIIMS will follow it up with Ford Foundation.
Action/ Responsibility	Dr. Bir Singh; & CCM-AIIMS

· Agenda 10:

Agenda / Issue:	Increasing subscription for IJCM.
Governing Council Discussions/Decisions	All members of the Governing Council were requested to follow up with libraries of various medical colleges/ organization in their states to ensure subscription to IJCM.
General Council Discussions/Decisions	Approved
Action/ Responsibility	State Chapters & IJCM Head Office

· Agenda 11:

Agenda / Issue:	Printing of updated constitution of IAPSM
Governing Council Discussions/Decisions	It was decided that there is a need to print the latest copy of the constitution of IAPSM incorporating various amendments that have been made in the last 25 years. As some of the constitutional amendments need a re-look in view of various development over a period of time, it was resolved to take such amendments back to the General Council for a final decision before the copies of the Constitution are printed.
General Council Discussions/Decisions	Approved in principle. It was decided to constitute a Sub-committee to finalize these constitutional amendments. Changes suggested by this Sub-Committee will be considered taken as endorsed by the General Council. The Sub-Committee will be as under: Dr. V.K. Srivastava (Chairman), Dr. Pardeep Khanna; Dr. J.V. Dixit; and Dr. Bir Singh. The Sub-Committee can co-opt any other member if needed.
Action/ Responsibility	Head Office; & Sub-Committee as above

· Agenda 12:

Agenda / Issue:	Membership and Updating of the data base
Governing Council Discussions/Decisions	It was informed that Life Membership of IAPSM has gone upto 2348 till date. An attempt is being made to update the data base of Members so that a comprehensive Directory of Members can be prepared. A new membership form has been created for this purpose and is available at the website. Approved
General Council Discussions/Decisions	Approved
Action/ Responsibility	All Members to update their Information as per the form available on the website. Head Office will coordinate.

· Agenda 13:

Agenda / Issue:	Website of IAPSM www.iapsm.org.in
Governing Council Discussions/Decisions	It was informed that the IAPSM Website will be re-constructed to make it more informative, user-friendly and with better looks. This should be completed by end of April-2008. Accepted
General Council Discussions/Decisions	Approved
Action/ Responsibility	Head Office

· Agenda 14:

Agenda / Issue:	Next IAPSM Conference Venues
Governing Council Discussions/Decisions	Three proposals were received to be the hosts of the next annual conferences: Aurangabad in 2009 (Dr.AP. Kulkarni); Ranchi in 2010 (Dr. Shamim Haider) and Orissa in 2011 (Dr.R.M. Tripathy). All proposals were accepted
General Council Discussions/Decisions	Approved  Approved
Action/ Responsibility	Persons named above ; and the Head Office

· Agenda 15:

Agenda / Issue:	Issue of holding the Election to various constitutional posts (that are available through elections).
Governing Council Discussions/Decisions	It was discussed and debated. As there were differences of opinion on the subject, it was decided to take it to the General Council for a final decision
General Council Discussions/Decisions	After detailed discussions, it was decided that elections to the posts of President/Vice-President and Governing Council Members for the term 2009-2010 should be held by postal ballot as a trial. This decision will be reviewed in the view of the experience gained. The election will be held by an Election Committee to be constituted by the Governing Council. The process has to be completed before the 2009 Annual Conference of IAPSM.
Action/ Responsibility	Head Office

#### · Agenda 16:

Agenda / Issue:	Elections for the 2008-2009 term:		
Governing Council Discussions/Decisions	It was clarified by the Secretary General that due to delay in shifting of the Head Office, the postal ballot for the elections for 2008-2009 term, as mandated by the General Council in February 2007, was not possible to be carried out and hence, "conventional" forms of elections are heir a positive durity.		
	"conventional" forms of elections are being persisted with.		
	Nominations for various posts in the Go 2008- 2009 received and found valid w		
	For Vice – President: 3 nominations for one post: Dr. V.K. Srivastava (Lucknow); Dr. G.P.I. Singh (Ludhiana) and Dr. Saudan Singh (Delhi).		
	North Zone: 1 nomination for 2 posts; for 2 posts; for South Zone: 2 nomination	for North- Central Zone: 2 nominations ons for 2 posts; for South-Central Zone: 3 nominations for 2 posts and for North-	
	It was decided that the current constitutional provision of electing the Organizing Secretary of the national Conference as the IAPSM President will be persisted this year and hence Dr. M.B. Soudarssanane (JIPMER, Puducherry) was elected as the President of the Association for the year 2008-08.		
General Council	Dr. G.P.I. Singh and Dr. Saudan Singh withdrew their nominations from		
Discussions/Decisions	Vice-President and hence Dr. V.K.Srivastava was declared elected as Vice-		
	President. Dr. Shiv K. Pundkar withdrew his nomination from the post of member		
	of the Governing council from the West Zone. As one nomination each was short		
	from North and North-East Zone, names of Dr. A.K.Bhardwaj ( North Zone) and D ( Ms.) Dhaneshwari Jena (North-East Zone) were proposed. They were approved b		
	the General Council. Thus the elected members are as under for the term 2008-		
	09:	2000-	
0	1. President: One Post	2. Vice President : One Post	
	Dr. M.B.Soudarssanane	Dr. V.K. Srivastava (Lucknow)	
	3. Governing Council Members : 12 Posts:		
	North Zone (2 Posts)	North Control Zana (2 Banta)	
	I. Dr. A. K. Bhardwaj (Shimla)	North Central Zone (2 Posts)     I. Dr. (Ms.) Rashmi Singh (Patna)	
	2. Dr. Sarit Sharma (Ludhiana)	2. Dr. Najam Khalique (Aligarh)	
	South Central Zone (2 Posts)	South Zone (2 Posts)	
	1. Dr. D.K. Pal (Jabalpur)	1. Dr. M.S. Shivaswamy (Belgaum)	
1	2. Dr. Shamim haider (Ranchi)	2. Dr. J. Ravi Kumar (Hyderabad)	
	North East Zone (2 Posts)	West Zone (2 Posts)	
	1.Dr. R.M. Tripathy 2. Dr. (Ms.) Dhaneshwari Jena	Dr. Neeraj Pandit (Gujarat)	
		2. Dr. J.V. Dixit (Aurangabad)	

#### · Agenda 17:

Agenda / Issue:	Budget for IAPSM Hea	d office for 200	08-09.	
Governing Council Discussions/Decisions	The following budget wapproved by the Govern postal ballot were an un Council approved assistatravel by air with the Seapproved travel and daily	as proposed for ing Council. It was aknown entity, nce for Dr. Ani- cretary General	r the Head Office of IAP was mentioned that as the they will be revised as I Goswami (Treasurer of to the National IAPSM ( exceeding Rs.5,000/- for to ference venue for helping	expenses on the prop per need. The Gover IAPSM) to enable his Conference venue. It
	Budget Head	Expected Income (Rs.)	Head	Estimated Expenditure (Rs.)
	Interest from Reserve Fund	2,25,000.00	IJCM	1,32,000.00
	Life Membership Fee	1,50,000.00		26,000.00
	Fellowship Fee	7,500.00	Secretarial Assistance	40,000.00
	Election Fee	8,000.00	Stationery & Postage	10,000.00
	Ford Foundation Grant	60,000.00	Audit charges	6,000.00
	From Savings Bank	36,500.00	Website	8,000.00
	account of Ford Foundation Grant account	ant -	Epidemiological Grant	60,000.00
			Lap Top for Head Office	60,000.00
			Election by Postal Ballot	50,000.00
£*			Travel for Head Office Assistants for the Conference	5,000.00
			Air Travel assistance for Treasurer of IAPSM	5,000.00
			Directory of IAPSM on CD (2500 copies)	75,000.00
	TOTAL	4.05.000.55	Miscellaneous	10,000.00
	TOTAL	4,87,000.00	TOTAL	4, 87,000.00
cussions/Decisions I	Approved.  t suggested that hard copies the time being. It was also p	omied out by D	r Raiech Kumae that the	ould not be printed for
	or in the birt fields to be felle	wed as II is exp	Iring on 31 March 2000	
	Head Office. The PGI Ch Exemption certificate fron	andigarh team	was requested to help in	getting IT

<ul> <li>Agenda 18</li> </ul>	:
-------------------------------	---

Agenda / Issue:	Following budget for IJCM was presented by Dr. Amarjeet Singh for 2008-09				
	Expected Income (Rs.)		Estimated Expenditure (Rs.)		
	3/5 <sup>th</sup> of IAPSM Reserve Fund Interest	1,34,000.00	Journal Printing & Postage	4,50,000.00	
	IAPSM Ford Foundation Grant	1,00,000.00	Secretarial Assistance	84,000.00	
	Institutional Subscription	3,02,500.00	Stationery & Communication	10,000.00	
	Advertisement	10,000.00	Audit Fee	2,500.00	
	Total	5,46,500.00	Total	5,46,500.00	
Governing Council Discussions/Decisions	It was pointed out by Dr. B Ford Foundation Grant - that be raised to Rs.1,00,000/ It for 2008-09 (depending on the	would continue	dation Grant contribution	to IJCM can not	
General Council Discussions/Decisions	Approved with above modific	eations	e). Other items were appro	ved.	
Action/ Responsibility	IJCM Head Office. IAPSM	Head Office			

#### · Agenda 19:

Agenda / Issue:	Fellowships & Orations of IAPSM.
Governing Council Discussions/Decisions	The Scrutiny Committee constituted by the Governing Council to recommend members for Fellowship of IAPSM submitted its report. The committee consisted of Dr.M.B.Soudarssanane, Dr. V.K. Srivastava, Dr. Sunder Lal; Dr. Amarjeet Singh; Dr. Bir Singh and Dr. T.S.R. Sai.
	Only three candidates were recommended for Fellowship for the year 2008. They are: Dr. Sanjeev K. Bhasin (New Delhi); Dr. A.P. Kulkarni (Aurangabad) and Dr. R.M. Tripathy (Orissa). Other nominations were either not as per required format / incomplete or were below par.
a e	There were no nominations for Dhanvantari and Harcharan Singh Orations for 2009. The Governing Council discussed and recommended that Dr. Rajesh Kumar (Harcharan Singh Oration) & Dr. C.S. Pandav (Dhanwantari Oration) be awarded these Orations.
General Council Discussions/Decisions	Fellowship and Orations approved. However, it was mentioned by Dr Pardeep Khanna that if there were no nominations for Orations in a given year, that year should be without an oration and Governing Council should not nominate any one. No final decision was taken on this point. This point will be taken up in the next Governing Council meeting.
1-2 (8	It was resolved that stricter criteria should be applied while selecting Fellows of IAPSM so that only the deserving get this prestigious Fellowship.
Action/ Responsibility	Sub-Committee headed by Dr V.K.Srivastava to finalize the criteria for FIAPSM and IAPSM Orations.

#### · Agenda 20:

Agenda / Issue:	Vote of thanks to Dr. M.B.Soudarssanane & his team for hosting and providing very good hospitality to the delegates of 35 <sup>th</sup> National Conference of IAPSM
Governing Council Discussions/Decisions	Proposed & Accepted
General Council   Discussions/Decisions	Appreciated & Approved.

#### · Agenda 21:

Agenda / Issue:	Sub-Committees of IAPSM		
Governing Council Discussions/Decisions	Various Sub-Committees of IAPSM were formed two years ago. However, only one or two committees have been active and done something worth while. The Governing Council appealed to the Chairpersons & members of various committee to work pro-actively in the respective Committees.		
General Council Discussions/Decisions	Appeal reiterated. Approved		
Action/ Responsibility	Chairpersons of various committees.		

The meetings ended with thanks to the Chair.

Dr.Chandrakant S. Pandav President

25 March, 2008

Minutes recorded by: Dr.Bir Singh Secretary General