

# Indian Association of Preventive & Social Medicine (IAPSM)



*Indian Association of Preventive & Social Medicine*

## **Constitution**

*(Incorporating amendments up to December 2021)*



## CONSTITUTION

(Amendments up to December 2021 have been incorporated)

### Indian Association of Preventive and Social Medicine

[Registered Under Societies Registration Act, XXI of 1860 in Delhi, Registration No.14240]

#### **1. NAME**

The name of the association is “Indian Association of Preventive and Social Medicine” hereafter Called the Society: Preventive and Social Medicine and is to be considered synonymous with Social and Preventive Medicine/ Community Medicine/ Community Health/ Public Health.

#### **2. OFFICE**

The Headquarter of the society shall be located in a Medical College/ Institution. The location of the Headquarters would be decided by the highest number of single non-transferable votes of the members of Society through a postal ballot and its approval by the Governing Council and the General Council. Its term shall be ordinarily of three years.

The Professor and Head or any other teacher of the Department of Preventive and Social Medicine of the said College/ Institution, after election by the highest number of single non-transferable votes of the members of Society on the approval of the General Council will be the Secretary General for the duration the headquarters remain in that Medical College/ Institution. He /She shall be a member of the Governing Council of the Society.

#### **3. OBJECTIVES**

##### **The Aims of the Society**

With the realization of the immense value of the Science and Art of Preventive and Social Medicine for Medical Students, Researchers, Practitioners, Public and the State; and in view of the fact that Preventive and Social Medicine forms the basis for the practice of all clinical specialties, the following are the aims of the Society:

- i. To improve the standards of teaching the subject of Preventive and Social Medicine at all levels

- ii. To promote research in the specialty of Preventive and Social Medicine, and the effective application of the knowledge acquired in teaching, training, research and services,
- iii. To develop cooperation in teaching, training, research, and service between the departments of Preventive and Social Medicine of various Medical Colleges/ Institutions in the country,
- iv. To facilitate co-ordination amongst the departments of Preventive and Social Medicine and other departments of Medical Colleges/ Institutions and Health Agencies/ Organizations,
- v. To promote welfare of the-teachers of Preventive and Social Medicine
- vi. To publish a journal which will be in furtherance of these aims, and will be the official organ of the Society.
- vii. To publish textbooks, prepare literature, module etc. on various areas in the field of Community Medicine and Public Health.
- viii. To carry out academic activities like CME, workshops, seminars, courses etc. on various areas in the field of Community Medicine and Public Health.
- ix. To promote research and projects on various areas in the field of Community Medicine and Public Health.

(Objectives no vii - ix added as per the amendment approved at GBM dated 8<sup>th</sup> March 2019 at Shimla.)

#### **4. JOURNAL'S OFFICE**

The official journal of the Society shall be called the "Indian Journal of Community Medicine" hereafter called the Journal.

The office of the Journal shall be located at the Medical College/ Institution which will be elected by the highest number of single non-transferable votes of the members of Society through a postal ballot and approved by the Governing Council and the General Council of the Society. Its term shall be for a period of three years.

The Professor and Head or any other teacher of department of Preventive and Social Medicine of the said college/ institution will be elected as the Chief Editor of the Journal by the highest number of single non-transferable votes of the members of Society on the approval of the General Council. His/her term shall be for a period of three years. He /She shall be a member of the Governing Council of the Society.

## **5. RULES OF THE SOCIETY**

The Society shall consist of the members whose names are on the Register of Members of the Society, when these rules come into operation, and of such persons who subsequently adopt these rules and take the membership of the Society.

### **5.1. Register of Members**

There will be a Register of Members of Society which will be maintained at its Headquarters. The name, date of birth, qualifications, designation, address etc. shall be entered in the register immediately after a member is enrolled. He/she shall be communicated the enrolment number along with a copy of Constitution by the Secretary General of the Society.

#### **5.1.1 Eligibility for Membership**

The following are eligible to take up the membership of the Society:

##### **5.1.2.**

1. Present and past teacher of Preventive and social Medicine
2. Teachers of the disciplines allied to Preventive and Social Medicine
3. Those having or pursuing post –graduation in the specialty of Preventive and Social Medicine NOTE:
  - 1) Provisional life membership number will be given to PG students (MD Community Medicine/ SPM/ PSM) which will be converted to permanent life membership after submission of MD certificate. Provisional life members will be considered for awards of IAPSM
  - 2) These criteria are effective from 1<sup>st</sup> April 2014

Wherever the word teacher or Professor is placed as eligibility for contesting various posts in IAPSM or for getting awards or orations etc. will be replaced with a life (permanent) member of IAPSM.

(As per the amendment approved at GBM dated 10<sup>th</sup> March 2018 held at Pune.)

#### **5.1.3. Enrolment of Members: Procedure**

Those desirous of taking the Life membership of Society shall apply on the prescribed form (Annexure-I) to the Secretary General of the Society along with the prescribed membership fee. Annual Membership has been discontinued since April 2008.

The application will be scrutinized by the Secretary General and after his/her approval, the name will be entered in the Register of Members.

### **5.1.3 Membership Fee**

5.1.3.1. Ordinary (Annual) membership of the Association is abolished henceforth with effect from 1 April, 2008

### **5.1.3.2. Life Membership**

It shall be Rs. 4000/- to be paid as lump sum to the Secretary General. The membership fee may be revised by a resolution of the Governing Council and its approval by the General Council of the Society.

(Membership fees is revised to Rs.5000/- Out of it Rs. 1,000/- will be given to the state/zonal chapters. However, condition will be that the chapter should have its own PAN card, an elected body and organization of annual conference. On submission of the report for the same fund will be released. This revision will be in force from 01/04/2020.)

(As per the amendment approved at GBM dated 28<sup>th</sup> January 2020 held at Mahabalipuram)

### **5.1.4. Termination of Membership**

#### **5.1.4.1. Resignation**

Any member of the Society can resign his/her membership by writing to this effect to the Secretary General. Such a member shall pay all outstanding dues of the Society along with his resignation.

#### **5.1.4.2. Termination**

If the conduct of a member is deemed to be prejudicial to the interests of the Society, he/she would be served a notice by the Secretary General on the instructions of the Governing Council to explain his/her conduct within 30 days, informing him/her of the proposed action. The Secretary General shall put the member's explanation or its absence before the General Council for decision. The General Council can terminate a membership by the vote of not less than 2/3rd of the members present; the vote being taken by a method deemed as appropriate by the General Council.

On termination of the membership, he/she can again apply as a new applicant for membership after a lapse of two years, which may be accepted on the approval of the Governing Council of the Society.

## 5.2. OFFICE BEARERS

The Governing Council of the Society shall comprise of:

- i. President - One
- ii. Immediate Past President - One
- iii. Vice President - One
- iv. Secretary General - One
- v. Chief Editor - One
- vi. Executive Members - Twelve

Members of the society shall vote to elect twelve Executive Members for Governing Council; two executive members from each of the following six zones.

- (a) North: J&K, Punjab, HP, Chandigarh, Haryana.
- (b) West: Rajasthan, Gujarat, Maharashtra, Goa, Daman & Diu.
- (c) North Central: Delhi, UP, Uttranchal, Bihar, Jharkhand.
- (d) South Central: MP, Chhatisgarh,
- (e) East: WB, Orissa, Assam, Sikkim, Arunachal, Mizoram, Tripura, Manipur, Nagaland, Andaman & Nicobar
- (f) South: Tamil Nadu, Pondicherry, Kerela, Karnataka, AP, Lakshadweep.

A category of associate member is included. Essential eligibility of such member shall be minimum educational qualification of MBBS with postgraduate diploma/ master or the PhD in Public health/ Community Medicine/ PSM mainly DPH, DCM, DNB/MPH/MHA. Any new appropriate PG Degree or diploma for the consideration may be inducted only after due approval of GBM. Associate member shall have all the rights of a permanent member except the voting right as well as holding the post through election. For permanent membership, eligibility criteria is MD (PSM/CM/SPM). PG students in MD (PSM/CM/SPM) and degrees approved for associate members can be registered but they will be registered as provisional members and appropriate category of membership will be assigned on submission of proof of completion of Post graduate degrees/diploma. Teacher in PSM department in a medical college as an eligibility criterion is removed with prospective effect.

(As per the amendment approved at GBM dated 10th March, 2018 held at Pune)

### **5.2.1. Term**

Tenure of President would be as per the following:

- One year as President (Elect)
- One year as a President
- One year as Immediate past president

(As per the amendment approved at GBM dated 28<sup>th</sup> January 2020 held at Mahabalipuram)

The Secretary General, the headquarters of the Society, the office of the Journal, and the Chief Editor would be elected for a term of three years and can be re-elected only for one more term of three years.

The Secretary General and the Chief Editor would be appointed for a term of three years on the approval of the General Council on a proposal of the Governing Council regarding the headquarters of the Society and the office of the Journal, after it is approved by the General Council of the Society. The Secretary General and Chief Editor will be members of the Governing Council and the Editorial Board respectively. The Past Secretary General will be a member of the Governing Council and the past Chief Editor will be a member of the Editorial Board of the Journal for a period of one year after their term is over.

The President, Immediate Past-President, Vice-President, and the twelve Executive Members shall hold office until the new Governing Council is formed which would be at the time of ensuing Annual Conference of the Society. The President can seek re-election only after five years. No Executive Member shall hold this office for more than two consecutive years and can seek re-election only after a lapse of one year.

If a vacancy on the post of President/ Secretary General or the Chief Editor occurs in the mid of a term, the Governing Council may elect a new President/ Secretary General/Chief Editor from amongst the members of the Governing Council of the Society or from the Editorial Board of the Journal till the next election is held.

### **5.2.2. Election**

The President, twelve Executive Members of Governing Council and twelve members of editorial board shall be elected annually by the highest number of single, non-transferable votes of the members of Society. Executive members must have minimum qualifying experience of 5

years as Member of IAPSM and have attended at least two Annual Conferences of IAPSM.

In the above clause, “at least two Annual Conferences” has been replaced with “at least 3 Annual national conferences.”

For the post of Secretary General and Chief Editor criteria has been revised to life member of the Society for the preceding 10 years, and have participated in at least five National annual conferences.

An Additional criterion for Chief Editor: Must be possessing the H index 5 or above.

(As per the amendment approved at GBM dated 28<sup>th</sup> January 2020 held at Mahabalipuram)

The headquarter office & the Secretary General, the Journal Office & Chief Editor shall be elected once in every three years by the highest number of single non-transferable votes of the members of Society. The Organizing Secretary or nominee of the Organizing Committee of the National Conference – subject to eligibility as per IAPSM constitution (equivalent to that of member Governing council) - will be the Vice-President of the Association for the next year (01 April to 31 March).

Elections for Head Office of the Association, Head Office of the Journal (IJCM), post of President and 12 Members of the Governing Council (two from each zone, viz, North; North Central; South; South Central; West and North-East) and 12 members of Editorial Board of IJCM (2 from each zone) will be held by a secret postal ballot. For conducting the elections, a three-member Election Panel comprising of Chairperson, convener, and a member will be appointed by the Governing Council. The process will be completed before the next Conference or 31<sup>st</sup> March of next year, whichever is earlier. If there are vacancies that have not been/ could not be filled through the postal ballot, these will be filled during the Annual General Council meeting held during the ensuing national annual conference of the Society.

(Since 2016 paper ballot has been replaced with electronic voting as approved by GBM held at Gandhinagar on 28<sup>th</sup> Feb 2015.)

Only those members of the Society shall be eligible for the post of President who:

- i. have been a life member of the Society for the preceding three years,
- ii. have been a teacher in the specialty of Preventive and Social Medicine for 15 years, and
- iii. have participated in at least three Annual Conferences of the Society

In above clause eligibility has been revised to: have been a life member of the Society for the preceding 15 years and have participated in at least five Annual national conferences of the Society

(As per the amendment approved at GBM dated 28<sup>th</sup> January 2020 held at Mahabalipuram)

The proposals for election of the prospective candidates on the prescribed form should reach the Secretary General by 5-00 PM of a date decided by the Election Panel (usually 30 September)– this date will be announced on the website of the Association and or in the journal. Candidates seeking election to the membership of Governing Council and Editorial Board shall deposit Rs 500 and those for the higher posts will deposit Rs 1000 along with the duly filled application form appended at Annexure II. Forms should reach the Secretary General or his nominee latest by the scheduled date and time. These will be scrutinized and notified to the members by a date and time decided by the Election Panel (usually 15 October, 5 p.m.). Election, if necessary, will be held by secret postal ballot at least 15 days before the Annual General Council Meeting. The names of the candidates securing highest number of votes shall be placed by the Chairperson of the Election Committee before the Governing Council and the Annual General Council for approval at the time of the General Council Meeting. If two or more candidates secure equal number of votes, the selection will be made by an objective method to be decided by the Election Panel. For the post of member Governing council/ Editorial board only the life members of concerned zone will be eligible to vote.

**Three time Increase in fees of election for President, Vice President, Secretary General, Chief Editor and Governing Council members, Editorial board members from existing fees.**

**(As per the amendment approved at GBM dated 11th February, 2017 held at Kolkata)**

### **5.2.3. Duties of Office Bearers**

#### **5.2.3.1. President**

- i. He/She shall preside over the meetings of the Governing Council and General Council of the Society.
- ii. He/She shall represent the Society at National and International Forums.
- iii. He/She may sanction an expenditure of more than Rs 50,000 at one time on the request of the Secretary General.  
**(As per the amendment approved at GBM dated 10th March, 2018 held at Pune)**
- iv. He/She may approve an expenditure out of the Reserve Funds of the Society.
- v. He/She can take a decision, within the objectives of the Society in consultation with at least three members of the Governing Council, and later put it before the General Council for ratification.

### **5.2.3.2. Vice-President**

He/She shall assist the President in carrying out his/her duties, and will undertake the duties of the President in his/her temporary absence.

### **5.2.3.3. Secretary General**

i. He/She shall be responsible for the upkeep of the permanent record/ articles of the Society, and up-to-date maintenance of the Register of Members.

ii. He/She shall conduct all correspondence on behalf of the Society.

iii. He/She shall collect the Membership fee, Fellowship Registration fee, and accept Donations received for the Society.

iv. He/She shall prepare the budget and get it approved by the Governing Council for expenditure of the Society during the ensuing year.

v. He/She shall maintain and keep the accounts of the Society and shall place before the General Council duly audited Statement of Accounts of the year.

He/She shall be authorized to make expenditure up to Rs.25,000 at one time, and Rs 50,000 with approval of President and more than this with approval of Governing Council. **Beyond this, expenditure can be made only after the approval of Governing Council members. This approval if deemed necessary can be obtained by circulating agenda through email. However, for the grant (s) received from any external agency in between, expenditure will be done as per their respective guidelines and sanctioned budget.**

**(As per the amendment approved at GBM dated 28<sup>th</sup> January 2020 held at Mahabalipuram)**

vi. He/She shall appoint Auditors each year in consultation with the President of the Society.

vii. He/She shall convene the Governing Council/ General Council/ Requisitioned-Governing Council/ General Council Meetings.

viii. He/She shall keep the minutes of the meetings and after getting concurrence of the President, get these confirmed at the next meeting

ix. He/She shall be responsible to take action/ implement the resolutions passed by the Governing Council/ General Council of the Society.

x. He/She shall receive nominations for the election of the Office Bearers/ Members of the Governing Council, Office of the Headquarters, Office of the Journal, Dhanvantari Oration Award, Harcharan Singh Oration Award, Fellowship Award; and make necessary arrangements for the election.

xi. He/She shall nominate a Joint Secretary and Treasurer from amongst the members of the Society. The Joint Secretary shall assist the Secretary General in performing his/her duties and in the temporary absence of the Secretary General, the Joint Secretary shall undertake his/her duties. The Treasurer shall assist the Secretary General in preparing the budget and maintenance of accounts of the Society.

xii. He/She shall consult the President on all important matters.

#### **5.2.3.4. Chief Editor**

i. He/She shall ensure the timely publication and circulation of the Journal.

ii. He/She shall nominate Editor, Managing Editor and Assistant Editor from amongst the members of the Society.

iii. He/She shall function on the advice of the Editorial Board comprising of advisors and 12 elected members (2 from each zone).

iv. He/She shall open and operate the Accounts of the Journal in a bank.

v. He/She shall place annually the report of the Journal, and duly Audited Statement of Accounts of the Journal before the General Council of the Society.

#### **5.2.4. The Governing Council**

##### **5.2.4.1. Functions**

The Governing Council shall be the main Executive of the Society, and will carry out the following Functions. It:

i. will manage the affairs of the Society

ii. will finalize resolutions to be placed before the General Council

iii. will propose the place for holding the Annual Conference

iv. will elect a member for the Award of Dhanvantari Oration and Harcharan Singh Oration and elect the members for conferring the Fellowship of the Society

v. will sanction the expenditures exceeding Rs 20,000 at one time.

vi. will advise and guide the Secretary General regarding implementation of the resolutions passed by the General Council

vii. may pass a resolution within the objectives of the Society, and get it ratified later by the General Council

viii. Will Pass resolution(s) within the objectives of the Society, and get it ratified later by the General Council

ix. Will advise and guide the Secretary General regarding implementation of the resolutions passed by the General Council

- x. Will decides the activities to be done by IAPSM and assign the responsibility to identified member(s)
  - xi. Will approve the budget and expenditures exceeding Rs.50,000 to 2,00,000 at onetime for each item. Put to General body for any budget and expenditure above it for approval.
  - xii. Will propose the place for holding the Annual Conference.
  - xiii. Will finalize resolutions to be placed before the General Council
- (The above functions vii to xiii has been added as per the amendment approved at GBM dated 28<sup>th</sup> January 2020 held at Mahabalipuram)

#### **5.2.4.2. Meetings**

The Secretary General shall notify the members of the Governing Council the place, date and time for the meetings of the Governing Council. There should preferably be two meetings in a year, but one meeting must be held every year. A requisitioned meeting of the Governing Council may be called by the Secretary General on receipt of such requisition duly signed by five members of the Governing Council. The Quorum of the Meeting shall be of ten members of the Governing Council. If 10 members are not present, the meeting shall be adjourned, and may be called again by the President after 15 minutes and shall be held with the members present.

The state chapter share of IAPSM is revised to 20% of the interest accrued from IAPSM corpus fund. Head Office (support staff, communication, contingency, travel, etc.) expenses is revised to Rs. 2,50,000 for each financial year to meet various expenses of head office pertaining to support staff, communication, contingency, travel for meeting, etc.

(As per the amendment approved at GBM dated 28<sup>th</sup> January 2020 held at Mahabalipuram)

The President and in his/her absence the Vice-President shall preside over the meeting of the Governing Council. In the absence of both these persons, the Governing Council elect any of its members to preside over the meeting.

## **5.2.5. THE GENERAL COUNCIL**

All members, whose names are on the Register of the Society, shall constitute the General Council of the Society.

### **5.2.5.1. Meetings**

There will be at least one meeting of the General Council every year. The Secretary General shall notify the place, date and time of the General Council meeting by 5.00 p.m. on the first day of the Annual Conference.

The Quorum of the meeting shall be of 40 members. If 40 members are not present, the meeting shall be adjourned and may be called again by the President after 15 minutes and shall be held with the members present.

Any member of the Society desirous of moving a resolution shall send it to the Secretary General in writing so as to reach him/her latest by 5.00 p.m. on the first day of the Annual Conference. The resolution excepting those pertaining to the amendment in the constitution may be passed by the General Council by a majority vote. For passing constitutional amendments, two third votes of the members present are necessary.

All resolutions and decisions of the Governing Council shall be placed before the General Council by the Secretary General for approval.

**It was decided that we shall approve the venue of conference two years earlier so that organizing institute can have enough time for mobilizing funds and organization of the conference.**

**(As per the amendment approved at GBM dated 28<sup>th</sup> January 2020 held at Mahabalipuram)**

## **5.3. RESERVE FUND**

A Reserve Fund shall be created in the name of the Society at its headquarter. It will be operated jointly by any two from amongst the Secretary General, Joint Secretary and Treasurer of the Society. The amount of the fund shall be invested in a fixed deposit in a nationalized bank to the extent and for the time approved by the Governing Council of the Society. The Life Membership and Fellow's Registration Fee will be credited to this Fund.

The yearly interest on the membership fee shall be drawn by the Secretary General. 3/5<sup>th</sup> of this amount shall be remitted to the accounts of the Society's Journal by the Secretary General, and 2/5<sup>th</sup> of this amount shall be equally credited in the accounts of the Society's national headquarters and that of the State Branch/Chapter, if formed in the State, from which the Life Membership has been received.

#### **5.4. JOURNAL'S MANAGEMENT & PUBLICATION**

The Editorial Board besides the Chief Editor, shall consist of Editor, Managing Editor, Assistant Editor and advisory members and 12 elected members (2 from each zone);

Secretary General of IAPSM will be an ex-officio member of the Editorial Board of IJCM and Chief Editor of IJCM will be the ex-officio member the Governing Council of IAPSM. Chief Editor will ensure at least one meeting of the Editorial Board in six months

The name of the advisory members shall be proposed to the Governing Council by the Chief Editor and will be finally selected after the approval of the General Council for a period of three years. As far as possible, the members of the Editorial Board should be so proposed by the Chief Editor that they represent various sub-specialties of Preventive and Social Medicine as well as different regions of the country. If a vacancy arises on the Editorial Board in the middle of a term, the Governing Council on the advice of the Chief Editor may nominate any other member of the society to fill up the vacancy for the remaining term.

The Journal of the Society shall be published quarterly, and as far as possible the issues shall be sent to the members in each January, April, July and October.

All members whose names are on the Register of Members of the Society on the day of the issue of Journal shall be sent a copy by the office of the Journal without any cost to the member.

The selling price of the Journal to non-members/ Institutions shall be fixed by the Chief Editor. The account of the Journal shall be credited 3/5<sup>th</sup> of the Interest of the reserve fund comprising of Life Membership Fee and Fellowship Registration Fee by the Secretary General of the Society.

it is resolved that the annual share of IJCM shall be revised from existing 60% to 40% of the interest accrued from IAPSM corpus fund. It can be revised from time to time, subject to financial status of IJCM.

(As per the amendment approved at GBM dated 28<sup>th</sup> January 2020 held at Mahabalipuram)

The Organizing Secretary of each Annual Conference shall contribute a minimum of Rs 10,000 to the accounts of the Journal.

## **5.5. DHANVANTARI ORATION AWARD and HARCHARAN SINGH ORATION AWARD**

One of the members of the Society, once in life, shall be elected each year to address the Annual Conference of the Society. This address would be called Dhanvantari Oration. The address will be on a topic related to the specialty of Preventive and Social Medicine.

Similarly, one of the members of the Society, once in life, shall be elected each year to address the Annual Conference of the Society. This address would be called Harcharan Singh Oration. The address will be on a topic related to the specialty of Preventive and Social Medicine.

### **5.5.1. Procedure for Nomination & Eligibility Criteria**

- For Dhanvantari/ Harcharan Singh Orations of IAPSM, nomination has to be submitted by a Proposer and a Secunder who are Life Members of IAPSM. One of them has to be a Fellow of IAPSM. The other person has to be someone having a designation of Professor or above. Recipients of Dhanvantari or Harcharan Singh Oration, past President & Secretary General of IAPSM and current Governing Council members can also nominate for orations.
- It is mandatory that the Proposer attaches one set of Bio-data of the nominee along with the nomination form. The Bio-data of the nominee with photo-copies of the relevant supporting documents must be arranged as per format for such nominations. (Annexure III)
- A Proposer or Secunder can nominate only one nominee in a year. Other nominations made by the Proposer and the Secunder after first nomination in a year by them will be automatically considered invalid.
- Only a life-member and Fellow of IAPSM with a minimum of 15 years distinguished standing in the profession (after doctorate degree of MD or Ph.D. in Community Medicine or allied subjects such as Biostatistics) can be nominated for these Orations. (Candidates with MPH or M.Sc. alone are NOT eligible for Orations).

- The nominee can be considered for award of the IAPSM Oration only after 3 (three) clear years have elapsed from the year of getting selected for FIAPSM.
- The nominee should have attended at least five national conferences in the past.
- Last date for receipt of such nominations is 2<sup>nd</sup> October for a given year. (A year means from 1<sup>st</sup> April of a year to 31 March of next year). This date will not be extended under any circumstances.
- All the valid Oration nominations will be evaluated by the Governing Council or its sub-committee against a set of pre-decided criteria. The awardees' names will be announced in the General Council meeting of IAPSM (usually held on the 2<sup>nd</sup> day of the National Conference).
- The chosen Orators will deliver their orations in plenary sessions of the next National Conference of IAPSM (usually held on the first day of the Conference). It is expected that the orations are based on some original scientific work undertaken by the awardee or some vital topic of public health importance.
- The Orators will be awarded a medal and a citation.
- A person chosen for receiving an Oration of IAPSM can use the suffix "Dhanvantari/Harcharan Singh Orator" only after receiving the citation for the same.
- An awardee can be considered for other Orations of IAPSM only after THREE clear years have passed from the year of delivering the last oration by her/him.
- The decision of the Governing Council for awarding Orations is final, binding and cannot be challenged.

Members of the Society may propose the name for Dhanvantari and Harcharan Singh Oration Award on the prescribed form (Annexure-III).

The Secretary General shall scrutinize the proposals received, and place before the Governing Council of the Society. The Governing Council shall make the Dhanvantari and Harcharan Singh Oration Award to the candidate who secures highest score as adjudged on the score sheet. If two persons get equal score, the selection will be made by draw of lots. The consent of the member elected for the award shall be obtained by the Secretary General before it is announced to the General Council of the Society.

## **5.6. THE FELLOWSHIP OF THE SOCIETY**

The fellows of the Society will be known as *Fellow of Indian Association of Preventive and Social Medicine (FIAPSM)*. The Fellowship will be conferred at the Annual General Council Meeting

### **5.6.1. Procedure for Nomination & the Eligibility Criteria for Fellowship of IAPSM**

- For “Fellowship of IAPSM (FIAPSM)”, nomination has to be submitted by a Proposer and a Secunder. The proposer has to be a Life Member of IAPSM, having designation of Additional Professor or Professor (or equivalent) while a Secunder has to be a Life Member of IAPSM of the designation of Associate Professor (or equivalent) & above. (Annexure IV)
- It is mandatory that the Proposer attaches one set of Bio-data of the nominee along with the nomination form. The Bio-data of the nominee with photo-copies of the relevant supporting documents must be arranged as per format for such nominations.
- A Life Member of IAPSM can propose or second only one nominee in a year.
- Only a life-member of IAPSM with a minimum of 10 years standing in the profession (after doctorate degree of MD or Ph.D. in Community Medicine or allied subjects such as Biostatistics) can be nominated for the Fellowship. (Candidates with MPH or M.Sc. alone are NOT eligible).
- Last date for receipt of such nominations is 30<sup>th</sup> November for a given year. (A year means from 1<sup>st</sup> April of a year to 31<sup>st</sup> March of next year). This date will not be extended under any circumstances.
- All valid Fellowship nominations will be evaluated by the Governing Council or its sub-committee (“Scrutiny Committee”) nominated against a set of pre-decided criteria. The awardees’ names will be announced in the General Council meeting of IAPSM (usually held on the 2<sup>nd</sup> day of the National Conference). The Fellowship will be presented to an awardee in person during the Inaugural function of the next National Conference of IAPSM (usually held on the first day). For receiving the Fellowship, an awardee has to register for the Conference as a delegate. Unless there are valid reasons for exceptions to be made, this practice (of awarding Fellowship certificate in person) will be followed strictly.
- A person chosen for receiving fellowship of IAPSM can use the suffix “FIAPSM” only after receiving the certificate for the same.
- She/ He can be considered for award of the IAPSM Orations only after 3 (three) clear years have elapsed from the year of getting selected for FIAPSM.

- The decision of the Governing Council for awarding Fellowships is final, binding and can not be challenged.
- In a particular year, not more than 8 (six for academic category and 2 for health care category) Fellowships will be awarded.
- The Fellowship Registration fee will be Rs. 5,000/- (Rs. Five Thousand only) (subject to change from time to time). This should be paid before the National Conference by Cash (in the Head Office) or through a A/C payee Demand Draft drawn in the name of “Indian Association of Preventive and Social Medicine”, payable at New Delhi, & sent to Secretary General. This amount shall be credited into the Reserve Fund of the Society.

The Secretary General shall scrutinize the proposals received, and place these before the Governing Council of the Society. The scrutiny of the applications would be done by a “Scrutiny Committee” nominated by the governing council of not less than 5 fellows of the Association. The scrutiny committee would meet before the meeting of the Governing Council. The committee would report to the Governing Council on all the applications. The Governing Council will select the suitable members for conferring the Fellowship.

Members who are currently holding post (elected) at IAPSM (Head office) cannot apply for the Orations, Fellowship, etc. during their tenure at head office.

Explanation: This includes only elected posts and not the nomination or assignment of any work by HQ team to any member

(As per the amendment approved at GBM dated 11th February, 2017 at Kolkata)

All these criteria will be put on the IAPSM website [www.iapsm.org.in](http://www.iapsm.org.in)

### **5.6.2. FIAPSM (*Honoris Causa*)**

The persons of eminence who have contributed to the development and promotion of Preventive and Social Medicine, may be conferred F.I.A.P.S.M. (*Honoris Causa*) on the recommendations of the Governing Council and its approval by the General Council of the Society. Nominations for *Honoris Causa* Fellowships are not required.

Last date for filing nominations for all Orations and Fellowship of IAPSM will be 2nd October.

## **5.7 STATE BRANCH / CHAPTER**

All States shall endeavor to form their own Branch/Chapter of the Society for the promotion of its Objectives. In addition to the State Chapters of IAPSM, Zonal Chapters should be formed for

better viability, particularly in small states. The Branch/Chapter can adopt its own constitution within the framework of this constitution. A member acquiring membership of the Society (IAPSM) shall automatically become a member of the chapter of the State to which s/he belongs.

The Secretary General of the Society shall remit annually to the office of the State Chapter/Branch, 1/5th of the interest received on the Life Membership Fee of those belonging to that State chapter/branch.

It was resolved that minimum 50 life members shall be there for formation of any state chapter. Once a state chapter is formed than it cannot be formal part of the zonal chapter. However, such state chapters can associate with nearby state chapter/zonal chapter for organizing academic activities like conference, CME etc. Small states and UTs where the member strength is less than 50, may align with neighboring chapters.

(As per the amendment approved at GBM dated 10th March,2018 held at Pune)

### **IJCM-Ford Foundation research Grant:**

IJCM -Ford foundation research grant is increased of total funds per year from Rs. 60,000 to Rs, 1,20,000(Maximum) with additional support of Rs.60,000 from IJCM (on 50:50 basis). It was agreed upon by the Chief Editor IJCM as these fits within the scope of the journal to promote quality research. Hereafter, its administration will be done by Chief Editor IJCM in consultation with Secretary General.

(As per the amendment approved at GBM dated 28<sup>th</sup> January 2020 held at Mahabalipuram)

Refer website for IJCM-Ford Foundation research Grant guidelines

## **5.8 SUB-SPECIALTY COMMITTEES**

Following sub-specialty committees will be nominated by the Governing Council with the approval of the General Council to organize continuing professional education and for formulating policies in respective subspecialties for approval by General Council. Each committee shall have 5 to 9 members and shall have a term of three years.

1. Epidemiology, 2. Health Management, 3. Health Promotion, 4. Family Medicine, 5. Reproductive and Child Health, 6. Communicable Diseases, 7. Non-Communicable Diseases, 8. Environmental and Occupational Health.

Ethics committee of IAPSM has been formed and is functioning at Community Medicine Department, GMERS, Sola, Ahmedabad, Gujarat. Life Members of IAPSM pursuing Public Health related and multidisciplinary or multi-centric epidemiological research can submit their proposals for ethical clearance.

(As per the amendment approved at GBM dated 20<sup>th</sup> March 2021 held at Chandigarh-Virtual)

#### **6. AMENDMENT IN THE CONSTITUTION**

Any member desirous of alteration in this constitution should give his/her resolution, after obtaining the consent of at least two or more members to the Secretary General, which should reach him/her at least two weeks prior to the Annual Conference. The Secretary General shall place all such resolutions before the General Council of the Society.

The General Council may pass such a resolution with 2/3rd members present favoring the resolution. The quorum for amendment in the constitution-alteration or addition shall be of fifty members of the Society.